LEILANI * AMOUR* ARENZANA

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Cell # (415) 254-9831

Home# (650) 610-0553

HIGHLIGHTS OF QUALIFICATIONS

My expertise includes working in computer, education/training, media and other technical disciplines such as film, TV both video/audio, commercials, digital platform, computer graphics, special effects and Internet. My Pre-Production experience includes hiring, casting, budgeting, handling contracts/insurance/permits and all the necessary requirements before the actual productions begin. My Production experience includes producing, directing, production management/coordination and in-charge of the smooth operation of the project from start to finish. My Postproduction experience covers both linear and non-linear editing. I am proficient in various applications and operating systems both PC and MAC. In addition, my background includes business development/management, technical writing, marketing/distributions and public relations. I am self-starter, innovative, creative, artistic, and detailed and customer focused oriented person. I have worked with Academy Award winning Special Effects Team and have worked in numerous feature films and TV shows. I have successfully worked with different levels of management from small group to a large number of people. My background also includes teaching filmmaking including the A-Z of producing, directing, editing, digital videography, writing and set/production design. Positions held include Executive Producer, Producer, Line Producer, Director, Assistant Director, Production Manager, Casting Director, Editor, Writer, Camera Person, Set/Production Designer and Special Effects Crew for Matrix Reloaded 2.

EDUCATION

1996 00	Bachelor of Fine Arts Degree Major in Motion Pictures/Video, (2 nd Degree) Academy of Art College, SF, CA
2005	Master of Fine Arts Program (Final Cut Pro HD Course), Academy of Art University, SF, CA
2004	Final Cut Pro 4.0, BAVC, San Francisco, CA
2003	Studio Productions, KMVT Channel 15, Mt. View, CA.
2003	TV Studio Technical Productions, Mid-Peninsula Access Corp, Channel 27/28, Palo Alto, CA
2001	Master of Fine Arts Program (Documentary Course) G.P.A. (4.0), Academy of Art University, SF, CA
2000	World Wide Web for Film/Video Producers, Bay Area Video Coalition (BAVC), SF, CA
1995 96	Netware/Novell Certifications, Computer Networks Engineering & Training Center, SF, CA
1993 95	LAW (Contracts, Torts, Criminal Law, Legal Analysis), Peninsula University-College of Law, Mt. View, CA
1989 92	Information/Network Systems Engineering, G.P.A. (4.0) U.C. Berkeley, Berkeley, CA
1988 89	Computer Programming & Operations, G.P.A. (4.0) CLC, San Francisco, CA

TECHNICAL SUMMARY / COMPUTER SKILLS

<u>FILM/DIGITAL</u>	 AVID COMPOSER 	 ADOBE PREMIERE 	 16MM/SUPER 16
EQUIPMENTS/	 AVID EXPRESS 	 PROTOOLS (AUDIO) 	 BETACAM SP
VIDEO/AUDIO/ EDITING	 AFTER EFFECTS 	 FINAL DRAFT 	 SONY/PANASONIC DIGITAL CAM
SOFTWARE	 FINAL CUT PRO 	 FLAT BED EDITING 	 XL1, XL2 CANON (DIGITAL)
	4.5/HD		 MULTI MEDIA SOFTWARE
MEDIA TOOLS	 BASIC HTML 	 MEDIA CLEANER PRO 4 	
	 CODEC 	 MPEG 	 QUICKTIME
	 REAL MEDIA 		 COMPRESSION TECHNIQUES
APPLICATIONS &	WINDOWS XP	HARVARD GRAPHICS	• ORACLE
<u>OPERATING</u>	 WINDOWS NT 	 WORD PERFECT OFFICE XP 	 DBASE 2 & 3/ACCESS

SYSTEMS: • MACINTOSH OSX • EXCEL XP

ADDITIONAL PERFORMING ARTS TRAINING

1998 99	Extensive Directing1ne Next Stage Ineatre, San Francisco, CA
1997 98	Acting American Conservatory Theatre (A.C.T), San Francisco, CA
1996	Blue ScreenIndustrial Light and Magic (ILM), Jeff Mann, (High Tech), San Jose, CA
1996	Independent Women in FilmBarbara Turner/Grace Zabriskie, San Jose, CA
1994 95	The Articulate WomanDorothy DesrosiersFilm Director, Marin Productions, Mill Valley, CA

Part 2 of 3 Resume: Leilani Amour Arenzana

CREW EXPERIENCE--FILM /VIDEO/TV/THEATER/DIGITAL

Special Effices Office Manager Exce. Producer Director/Producers The Last Nightmare" Digital/Feature Share The Last Nightmare" Digital/Feature Share Digital/Bhort Digital/Short Digital/Short Digital/Short Digital/Short Digital/Short Digital/Documentary Digital/Short	·	<u>CEFILM /VIDEO/TV/THEATER/D</u>	
Exce. Producer DirectorProd. Design "The Last Nightmare" Digital/Feature Exce. Producer DirectorProd. Design "Pali UII" - Shot in Kanai Digital/Short General Digital/Documentary Digital/Short Digital/Shor	POSITION HELD	NAME OF PROJECT	<u>FORMAT</u>
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Exec. Producer/ Director Prod. Design Director Producer/ In Camera Director Producer/ In Camera Director Producer Producer I Camera Director Producer Myriter Design Director Producer Writer Design Director Producer Set Art Director Director Producer I Camera Editor The Valuer I Emission I Director Producer Producer I Emission I Emission I Director I Emission I Emission I Director I Emission I Director I Emission I Em	Exec. Producer/Director/Prod. Design	"Pali Uli" Shot in Kauai	Digital/Short
Exec. Producer/ Director Producer/ Fod. Design "Chad Irvine" "Grease" Theatre (cast-57 children) Director Producer/ "Camera "Travel Photography" Digital/Short Director Producer Producer "Spec Nike's Commercial" Director Producer Writer Design "Internate Affairs" Director Producer Writer Posign "Internate Affairs" Director Producer Writer Design "Internate Affairs" "Film/Short I form Film/Short I form Film/S	Exec. Producer/Director/Prod. Design	"The Art of Healing"	Digital/Documentary
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Director/Producer "Cooking Show with My Dad" Digital/TV Pilot			
Director/Producer "Cooking Show with My Dad" Digital/TV Pilot			
Directors/Producer "California Dream House" Digital/Documentary			
Director Producer Director Director "Football—Tennis, U.S.A." Digital Documentary Director "My Name is Alice" Theatre Producer/Co-Director/1" Camera "Spec Evian Commercial Digital Producer/Co-Director/Casting/Design "The Patient" Digital /Short Droducer/Casting Director/Design "Getting Married" Digital /Short Droducer/Casting Director/Design "Getting Married" Digital /Short Droducer/Casting Director/Design "Talents in Peninsula" Cable Access TV Droducer/Line Producer/Prod. Design "Talents in Peninsula" Cable Access TV Droducer "The Producer "The Casting Director "The Nation Digital /Short Droducer "Rap Artis" Digital/Documentary Producer "Inc." Digital/Short Digital/Short		•	
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Writer"Martin's Quest"Fiction/ShortEditor"Veil of Silence"30 min./DocumentaryProducer/Director (Major Event)"Soldiers Fund Organization"Digital/Veterans			
Editor "Veil of Silence" 30 min./Documentary Producer/Director (Major Event) "Soldiers Fund Organization" Digital/Veterans			
Producer/Director (Major Event) "Soldiers Fund Organization" Digital/Veterans			
Producer/Director (Major Event) "Make A Wish Foundation 2005, 2006" Digital/Pacific Athletic Club			
	Producer/Director (Major Event)	"Make A Wish Foundation 2005, 2006"	Digital/Pacific Athletic Club

Part 3 of 3 Resume: Leilani Amour Arenzana

OTHER WORK RELATED EXPERIENCE

2002-Date **TV / Film and Career Connection,** (Headquarter) Beverly Hills, CA/Malibu, CA **Motion Picture Consultant / Film Mentor:**

Deliver on-line and hands-on training on producing, directing, writing, editing and other film/movie and TV related training program. Educate and mentor students from worldwide locations such as Europe, Asia, statewide and locally. Develop course materials from inception, pre-production, production, and postproduction to movie distributions. Meet with prospective clients as well as current clients as needed. Guide each student with their specific production's goals and assist them by providing them with the necessary tools, instructional guidelines and required training either on-line or directly in class. Assist each one in making their own project including writing, producing, directing and editing either a commercial, shorts, documentaries, music videos, corporate video, trailer, experimental, demo reel or any reasonable project they choose to make with the use of the company's equipment and production related resources.

WARNER BROTHERS, MATRIX 2 RELOADED and MATRIX 3, Oakland/Alameda, CA Special Effects Office Manager:

Managed and coordinated the Special Effects Office consisting of 35 Special Effects technicians. Executed and tracked a multi million production budget. Worked with all levels of personnel including crew, vendors and management. Acted as liaison coordinating with different departments. Light accounting, bookkeeping and budget forecasting. Responsible for work scheduling, timesheets, distributions of call sheets and the efficient operations of the Special Effects Department. Involved in purchasing and rental of equipments, tools and products necessary in the creation of the special effects for the film Matrix. Performed and tracked a budget spreadsheet for the department. (Special Contract Position).

1998-Date HEAVENLY EYES PRODUCTIONS, INC. (Makalani Productions & Casting), Redwood City, CA

President / Owner / Producer / Director / Writer/Set and Production Designer: Produce and direct independent films, videos, commercials, corporate/industrial videos, theatre and events for various clients. Manage a large number of talents and crew of over 50 people or more as needed. Oversee the flow of projects from pre-production, production and post production (start to finish). Coordinate with Assistant Directors, Production Managers, Camera people and other crew including production design, art/set decorations, props, wardrobe and costumes. See to it that locations, insurance and permits are secured before the actual shoots. Writing screenplays/script supervising and budget breakdown. Edit with the use of Final Cut Pro, AVID, Adobe Premiere, Protools, After Effects and other postproduction tools. Capture images with the use of digital equipment (Canon XL1, XL2, Sony) or 16mm. Cast actors and hire crew as required. Produced and directed a musical play consisted of 57 children ages 7 to 17 years old for Marin County Young Performers Group. Handle Camera/Editing/Lighting Packages. Work on various projects using different media from long and tedious process to a simple format. Handle advertising, marketing, film festivals and distributions for the company.

ADDENDUM:

I worked in a computer/corporate environment for over 10 years before working in motion pictures industry. Positions held include computer programmer, computer analyst to network administrator/engineer.

I am currently a member of the <u>Screen Actors Guild</u> and work as an actor in commercials, TV and film. I am also a member of <u>Film Art Foundation in San Francisco</u> and <u>International Documentary Association in Los Angeles, CA.</u>, American Motion Pictures Association (A.M.P.A.S).